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DIRECTOR OF CENTRAL INTELLIGENCE  
Intelligence Community Staff  
Washington, D.C. 20505

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23 May 1988

MEMORANDUM FOR: [REDACTED]  
Director, National Reconnaissance Office [REDACTED]FROM: [REDACTED]  
Director, Planning and Policy Office

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SUBJECT: Senior Management Conference Agenda

1. Attached for your information is a copy of the working agenda for the Community Off-Site Conference the DCI intends to convene [REDACTED] on 5-6 June 1988. The Off-Site will be structured along the lines of previous such gatherings, with principal attendees consisting of the DCI, the DDCI, the NFIP Program Managers, and certain senior Community managers and substantive experts. We expect approval of a final agenda by the DCI shortly and do not anticipate other than minor changes to the working version. [REDACTED]

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2. The agenda includes a brief description of each topic, which should give the discussion leaders and principal participants a sense of the issues that should be covered and the general bounds of the topic. Please use this description as a guide in preparing for your participation. It would be very helpful if the discussion leaders would, in advance of the conference, prepare a one page outline, set of talking points, or precis of the points you intend to make. Those papers will be compiled and provided to participants before the Off-Site to increase the quality of discussion; they should reach the ICS Planning and Policy Office by close of business on 31 May. [REDACTED]

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3. Where multiple discussion leaders are listed, the first named will open the topic, with the others following as appropriate. For all topics, the discussion leaders should not stop with substantive descriptions and information; it is important to bring discussion around to consideration of management and resource implications. The idea is to give the DCI and the Program Managers a good appreciation of things that should be on their plates in the future. [REDACTED]

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4. The ICS Administrative Staff will keep you advised of transportation arrangements. Preliminary transportation plans for your group of participants are attached. If you have any questions regarding transportation, contact

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Attachment:  
Working Agenda

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